

## **Glen Haven Property Owners Association Transitions Board Meeting Minutes**

5/4/18 6 pm

Current and Out-going Board Members Present: Carrie Perfetto, Jeff Kite, Sandy McCombe Waller, Akita Kite, Jessica Olevsky, Mark Drew, Rob Mead

Agenda items:

There was a meeting of the current and out-going board members for the purpose of transitioning roles from the out-going board members to those taking on new roles.

Minutes:

Transition topics discussed included:

- 1) Liability Insurances – payments, location of policies, coverage
- 2) Transfer of financial / payment responsibilities
- 3) Removal and adding of Board members to the GHPOA bank account
- 4) Secretary duties and relation to new website
- 5) Website priorities and next steps with Board and Website committee members
- 6) Brief discussion of potential agenda items for June Board Meeting (roads, registration plans for website)

Meeting adjourned 8:00 pm

Submitted by: Sandy McCombe Waller