

## GHPOA BOD Emergency Special Meeting Minutes

Time called to order - 6:00 p.m. on July 2, 2024

Attendance: ☒ R. Mead, ☒ B. Sullivan, ☒ C. Drew, ☒ K. McBride,  
☒ J. Pratt, ☒ R. Mihalik, ☒ B. Claytor ☒ D. Ricker

### Mailbox Damage

- Rob spoke with the insurance company. We have a \$1000 deductible and \$10,000 coverage.
- The building is on our property. The property behind the building is owned by Steve Jenkins.
- Jenn spoke with USPS and went to get her mail, but the post office is not sure where our mail from yesterday or today is. The post master is out of the office until Monday.
- Chanda spoke with a person at an 800# who was more helpful and she will follow up with them on 7/3.
- Rob asked for details of the event in order to give more info to the insurance company. Doug reported that Steve Jenkins showed up at his house around 7:30 a.m. to let him know that a tree came down and with it went power lines and the mailbox house. The fire trucks and power company arrived on site. Around 9:30 the lines were de-energized and the lines were cut due to the risk of generators recharging the lines. Doug and other volunteers began to section the fallen tree in order to get Mason Drive open. The road was open around 12:15 p.m. Additional power trucks arrived around 12:30 to reset the lines. Power was restored about 2:30-3:00 p.m.
- Doug reported that the plaque is missing from the end of the mailbox building. The plaque read "U.S. Mail - Glen Haven - Harpers Ferry, WV, 25425."
- Doug stated that Brian Burbage said he would volunteer his time to rebuild the mailbox house. (Brian is in construction.)
- A discussion took place about next steps and ensuring community safety. Several residents have attempted to get their mail. Doug put pink rope and signs around the building.
- We are still waiting on USPS to tell us who owns the mailboxes. Mr. Mason built the original mailbox house.
- Next Steps:
  - Doug will follow up with Brian to develop a plan for rebuilding the mailbox house. Before the rebuild, we need additional information from the insurance company and postmaster. Once a plan is in place, we will ask for volunteers to assist in the rebuild.
  - Chanda will follow up with USPS (800#). Chanda will also send an updated email to the community.
  - Kelli will check with Shelly to see if she knows where our mail is currently located. Kelli will also follow up with Frontier.

- Rob will grab the paint that was left at the mailboxes and take photos to show the insurance agent what has been done thus far.
- Doug will work with Brian and Steve Jenkins to bring in a dumpster and remove the roof as it is still collapsing. Doug will wait until after the weekend to bring in the dumpster. He wants a plan in place before it is delivered. He will also arrange equipment for the roof removal.

#### Doug's Expenses for Basketball Court, Culvert Repair, and Memorial Day Breakfast

- Approved - Doug will get receipts to Jen.

#### Committee Updates

- Short Term Rental - Rob reported that we won't meet within the next two weeks. He wants to make sure he has all the needed resources before we meet.
- Roads - Doug reported that his committee is almost ready to present their ideas to the board in regard to the hill and traffic situation on Mason.

#### Updates provided after the meeting

- The dumpster will be here July 9 for \$520 for the roof removal of the mailbox house.